



### Safety Task Assignment

SOCCO's Safety Task Assignment (STA) process significantly impacts the success of our safety culture and the reduction of incidents. The interactive process requires that management/supervisors and employees shall:

- Define the general task for each activity.
- Identify known and potential safety hazards associated with the task.
- Determine work practices to complete the task safely.
- Address requirements for all personal protective equipment.
- Establish that all crew/department employees understand the above information.
- Each crew member is empowered to continuously participate in this process in an effort to promote our ZERO Incidents culture.
- Safely execute the task as described—if conditions change, revise accordingly.
- Ensure prompt reporting of any injury, no matter how minor, to the project Supervisor.

STAs will be completed daily prior to work start & when tasks/conditions change. Post this STA in an obvious place throughout the duration of the task. Each crew member involved with the task will sign this STA.

**Know the emergency procedure for your work area!**

### Personal Protective Equipment

#### Clothing

- Chemical Resistant
- Fire Retardant
- High-Visibility Outer Garment (ANSI Class 2 or greater)

#### Ear Protection

- Ear Plugs
- Ear Muffs

#### Eye/Face Protection

- Safety Glasses with Side-shields
- Monogoggles
- Goggles
- Face Shield
- Welding Hood

#### Fall Protection

- Full-Body Harness

#### Foot Protection

- Safety Toed Boots
- Metatarsal
- Rubber Boots
- Electrical Rated Boots

#### Hand Protection

- Leather
- Rubber
- Cut Resistance
- Forearm Cuffs
- Puncture Resistance
- Chemical Resistant
- Welding Gloves

#### Head Protection

- Hard Hat

#### Respiratory Protection

- Qualified to wear?
- Type: \_\_\_\_\_

Other \_\_\_\_\_

### Permits/Tags/Signs/Documents Required

- Hot Work
- Trenching & Excavation
- Confined Space
- Line Break/Hot Tapping
- Lockout/Tagout
- Signs/Barricades
- Hazardous Material
- Emissions Notifications (NOC)
- Radiological Work (RWP)
- Critical Lift
- Scaffolds
- SDS
- Work near OH Lines
- Roof Work

Other \_\_\_\_\_

### Employee Certifications Required

- Crane Operator
- Mobile Equipment Operator
- Powder-Actuated Tool User
- Heavy Equipment Signalman
- Competent Person (excavations, confined space, scaffolds, hazardous material, heavy equipment)
- Forklift Operator
- Vehicle Operator
- Hazardous Waste

Other \_\_\_\_\_

### Vendor/Delivery Personnel

- Contractors Approved JHA# \_\_\_\_\_
- Relevant Tasks of JHA# \_\_\_\_\_

## Step 1

General Task Assignment

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## Step 2

Potential Hazards

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## Step 3

Safe Work Practices Pertinent to Hazards

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